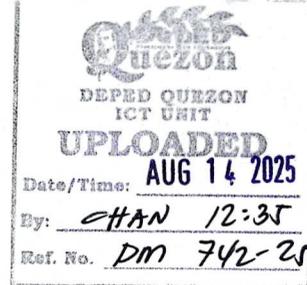




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



13 August 2025

DIVISION MEMORANDUM
 DM No. 742, s. 2025

DOWNLOADING OF PROGRAM SUPPORT FUNDS FOR LIGHTHOUSE SCHOOLS OF INTEGRATED SCHOOL NUTRITION MODEL (ISNM) FOR FY 2025

To: Assistant Schools Division Superintendents
 Division Chiefs
 Section Heads
 Public Schools District Supervisors
 Elementary School Heads
 School Health Personnel
 All Others Concerned

- In reference to OM-OUOPS-2024-08-00378 titled Guidelines on the Utilization of Program Support Funds for the Implementation of the School Based Feeding Program Components, this Office announces the downloading of funds to the following Integrated School Nutrition Model (ISNM) Lighthouse Schools for FY 2025:

District	School	Amount to be Downloaded
San Antonio District	San Antonio Central School	40,000.00
Plaridel District	Tanauan E.S.	40,000.00
Pitogo District	Pitogo Central ES. II	40,000.00
		120,000.00

- The allowable activities and eligible expenses where these funds may be utilized, subject to the usual accounting and auditing rules and regulations, are as follows:

Allowable Activities	Eligible Expenses
Establishment of Lighthouse	Purchase of garden inputs for the improvement/maintenance of crop museum and nurseries of indigenous vegetables.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



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Conduct of benchmarking, capacity building, and orientation activities among nearby schools with school gardens and other ISNM related activities as deemed necessary.	Payment for board and lodging, meals, supplies/materials, and other related expenses to the activity
Advocacy	Procurement of signages, reproduction /development of information materials such as leaflets and videos for the advocacy activities, and reproduction of appropriate nutrition education materials.

3. Relevant to this, lighthouse schools shall submit an Accomplishment Report following Annex 4 A template on or before September 15, 2025 through the link <https://tinyurl.com/ISNM2025AccomplishmentReport> or use the QR Code below:



4. Monitoring of the said activity shall be conducted by the Division SBFP Technical Working Group, Nutrition and Sensitive Program Team and District Nurses assigned in respective lighthouse schools.
5. Immediate dissemination and strict compliance with this Memorandum is highly desired.


ROMMEL C. BAUTISTA, CESO V
 Schools Division Superintendent

SHS/MTMA/08/13/2025
 DEPEDQUEZON-TM-SDS-04-009-003



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**Integrated School Nutrition Model (ISNM) Accomplishment Report for the Utilization
on the SY _____ Downloaded Funds**

Region/Division	
Name of Lighthouse School	
Amount Downloaded	
Advocacy activities conducted on the integration of bio-intensive gardens, school feeding, and nutrition education	
Activity	Date/ Time/Venue
Did you reproduce or reprint any nutrition education materials? Yes _____ No _____ If Yes, what kind of nutrition education materials ? (e.g. pamphlet, booklet, posters etc.) _____ _____	
If No, state Why _____	
Did you procure garden tools for the improvement/maintenance of vegetable gardens ? Yes _____ No _____ If yes, state garden tools procured _____ _____	
If No, state Why _____	
Have you planted indigenous vegetables ? Yes _____ No _____ If Yes, what are those indigenous vegetables, please state _____ _____	
If No, state Why _____	
Problems/issues encountered	Recommendations Made
1.	
2.	
3.	
Best Practices	
1.	
2.	
3.	
Prepared by:	Approved:
_____	_____
Name & Item Position (state designation of any)	Head of Office